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| **Dibyendu Das**  **ADDRESS-47/H/32,**  **Christopher Road, Kolkata - 700046**  **CONTACT NO:7686818813**  **e-mail : das.dibyendu1993@gmail.com** |
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**CURRICULAM VITAE**

**OBJECTIVES:**

To secure a challenging position in an organization, where I can effectively contribute my skill and full potential as well as for the welfare and development to the organization.

**EDUCATIONAL QUALIFICATION:**

-Graduation (B.Com) from Calcutta University in 2014.

-12th from WBCHSE Board in 2011.

-10th from WBBSE Board in 2009.

**EXTRA QUALIFICATION:**

-Diploma in Financial Accounts from Youth Centre.

**ACCOUNTING SOFTWARE SKILLS:**

-Tally ERP 9., Tally 7.2

-Microsoft Office word, Microsoft Office excel.

**PERSONAL WORK EXPERIENCE:**

Worked in a Consultancy firm as “Consultants Associate”

**WORK PROFILE:**

1. Day to day accounting transaction in Tally ERP 9.
2. Co – operation in Accounts Finalization.
3. Preparation of Trial Balance, Final Accounts Preparation including notes on accounts as per new Schedule VI format introduce in the financial year 2011-12.
4. Filling E – Return of Income Tax, VAT etc.

**PERSONEL DETAILS:**

Father’s Name: Mr. Nisith Das

DOB: 10th June, 1993.

Marital Status: Unmarried.

Nationality: Indian.

Religion: Hindu.

Language Known: Bengali, Hindi & English

Sex: Male

Hobbies: Listening to music, playing indoor & outdoor games etc.

**DECLARATION:**

All the information’s provided by me above are true & correct as per my knowledge and belief.

Date:

Place: Kolkata

Signature